# UPPER YODER TOWNSHIP SUPERVISORS JANUARY 2, 2024

# REORGANIZATION & REGULAR MEETING MUNICIPAL BUILDING

**MEMBERS PRESENT** 

**OTHERS** 

ED BARZESKI, Chairman SUE KONVOLINKA PAUL PIOLI KYLE SHAFFER

ALICE HUMMEL, Executive Twp. Secretary GRETA LAVELY, Asst. Twp. Secretary

**OTHERS:** Bob Amistadi, Mike D'Arrigo (Apex), David Hill, Karen Hill, John Klanchar, Richard Lipuma, Chase Modic (EADS), Roy Shaffer

CHAIRMAN CALLED THE REORGANIZATION MEETING TO ORDER AT 7:00 P.M. WITH THE PLEDGE OF ALLEGIANCE.

#### **TEMPORARY CHAIRMAN OF THE BOARD**

Sue moved; Kyle seconded to appoint Edward Barzeski as Temporary Chairman. Motion Carried: 4/0

# TEMPORARY CHAIRMAN CALLS FOR TEMPORARY SECRETARY OF THE BOARD

Ed moved; Paul seconded to appoint Alice Hummel as Temporary Secretary. Motion Carried: 4/0

# TEMPORARY CHAIRMAN CALLS FOR PERMANENT CHAIRMAN OF THE BOARD

Kyle moved; Paul seconded to appoint Ed Barzeski as Permanent Chairman. Motion Carried: 4/0

# PERMANENT CHAIRMAN CALLS FOR PERMANENT SECRETARY OF THE BOARD

Sue moved; Ed seconded to appoint Alice Hummel as Permanent Secretary.

Motion Carried: 4/0

# **ASSISTANT SECRETARY OF THE BOARD**

Sue moved; Ed seconded to appoint Greta Lavely and Megan Stasko as Assistant Township Secretary. Motion Carried: 4/0

## VICE-CHAIRMAN OF THE BOARD

Ed moved; Paul seconded to appoint Kyle Shaffer as Vice-Chairman. Motion Carried: 4/0

# TREASURER OF THE BOARD

Kyle moved; Paul seconded to appoint Sue Konvolinka as Treasurer.

Motion Carried: 4/0

# **ASSISTANT TREASURER OF THE BOARD**

Sue moved; Ed seconded to appoint Alice Hummel as Assistant Treasurer.

Motion Carried: 4/0

# **LEGAL COUNSEL/COMPENSATION**

Sue moved; Paul seconded to retain The Law Office of Shahade & Shahade, as Legal Counsel with compensation at \$150.00 per hour, \$100.00 per meeting and a monthly retainer of \$600.00. Motion Carried: 4/0

# COLLECTOR OF ACT 511 TAXES-EARNED INCOME TAX, LOCAL SERVICES TAX, BUSINESS PRIVILEGE, MERCANTILE TAXES

Sue moved; Ed seconded to appoint Berkheimer Tax Administrator/Innovators, as collectors of the Act 511 taxes. Motion Carried: 4/0

## APPOINTMENT OF C.P.A.

Paul moved; Ed seconded to appoint Barnes, Saly & Company, as the Township's C.P.A. firm for auditing services of the 2023 fiscal year. Motion Carried: 4/0

#### **TOWNSHIP ENGINEER**

Paul moved; Ed seconded to appoint both The EADS Group and H. F. Lenz Engineering Services, as Township Engineers, on an as needed basis only. Motion Carried: 4/0

#### **SEWAGE ENFORCEMENT OFFICER**

Paul moved; Kyle seconded to appoint The EADS Group and H. F. Lenz Engineering Services, as Sewage Enforcement Agencies for the township, on an as needed basis only. Motion Carried: 4/0

# ZONING/BUILDING CODE ADMINISTRATION/NUISANCE ORDINANCE ENFORCEMENT OFFICER Sue moved; Ed seconded to appoint Mark Walker, as the Township Zoning/Building Codes Officer and the Nuisance Ordinance Enforcement Officer, with compensation to remain the same as 2022/2023 rate schedule. Motion Carried: 4/0

#### **RIGHT TO KNOW OFFICERS**

Kyle moved, Paul seconded to appoint Alice Hummel and John Blake, as the Townships Right-to-Know Officers. Motion Carried: 4/0

# **POLICE COMMISSIONER**

Sue moved; Kyle seconded to appoint Paul Pioli, as Police Commissioner. Motion Carried: 4/0

# **ROAD COMMISSIONER**

Kyle moved; Paul seconded to appoint Ed Barzeski, as Road Commissioner. Motion Carried: 4/0

# **VACANCY BOARD (REGISTERED ELECTOR)**

Ed moved; Kyle seconded to appoint Donna Cauffiel, as Chairman of the Vacancy Board. Motion Carried: 4/0

## **VOTING DELEGATE-STATE CONVENTION**

Sue moved; Kyle seconded to appoint Alice Hummel, as the Voting Delegate to the State Convention. Motion Carried: 4/0

#### ALTERNATE DELEGATE-STATE CONVENTION

Sue moved; Kyle seconded to appoint Paul Pioli, as alternate Voting Delegate to the State Convention. Motion Carried: 4/0

# CAMBRIA-SOMERSET COUNCIL OF GOVERNMENT (COG) REPRESENTATIVE(S)

Ed moved; Kyle seconded to appoint Sue Konvolinka, as the Cambria-Somerset Council of Government (COG) Representative. MOTION CARRIED: 4/0

## **EMA DIRECTOR**

Sue moved; Paul seconded to appoint Tim Reitz, as the Township's EMA Director.

**MOTION CARRIED: 4/0** 

# CABLE TV BOARD REPRESENTATIVE (Atlantic Broadband/Breezeline)

Kyle moved; Ed seconded to appoint Paul Pioli, as the Cable TV Board Representative.

**MOTION CARRIED: 4/0** 

## BANK DEPOSITORIES

Paul moved, Sue seconded to retain First National Bank, Slovenian Savings & Loan, and Somerset Trust Company as bank depositories. All supervisors are signatories on the accounts, except for Kyle Shaffer who abstained from the account at Somerset Trust Company. Motion Carried: 3/0/1

#### **RECOMMENDATION TO AUDITORS-TREASURER'S BOND**

(See Regular Meeting Minutes)

## **AUDITOR OF EARNED INCOME**

Ed moved; Paul seconded to piggyback off the audit of the Westmont School District. Motion Carried: 4/0

# PART-TIME ROAD WORKERS (BOARD MEMBERS)

Ed moved; Kyle seconded to appoint the entire Board of Supervisors, as part-time Road workers, with compensation set by the Township Auditors, on an as needed basis for 2024. Motion Carried: 4/0

# MONTHLY MEETINGS

It was noted, the regular monthly meetings were previously established November 20, 2023 and advertised, as the third Thursday of every month, with the Re-Organization Meeting to be held Tuesday, January 2, 2024, due to the New Year's Day holiday.

# REORGANIZATION MEETING ADJOURNMENT

Motion by Ed, seconded by Paul to adjourn the Reorganization meeting at 7:11pm. **MOTION CARRIED: 4/0** 

# REGULAR MEETING

CHAIRMAN CALLED THE REGULAR MEETING TO ORDER AT 7:12pm.

## **APPROVAL OF AGENDA**

Sue moved; Paul seconded to approve the agenda with Resolution 962 immediately following the approval of the agenda. MOTION CARRIED: 4/0

# **RESOLUTION 962 – PUBLIC COMMENT AT PUBLIC MEETINGS**

Sue moved; Ed seconded to approve Resolution 962. Sue read aloud Resolution 962. items 1-15 to permit and regulate public comment at public meetings. ROLL CALL VOTE; Kyle-aye, Ed-aye, Sue-aye and Paul-aye. MOTION CARRIED: 4/0

#### **PUBLIC PARTICIPATION**

Richard Lipuma, Township Auditor, asked if the third auditor position has been filled. Alice responded the office is currently waiting for verification from the county, as the position was a write-in.

Richard also asked the Board for their recommendation for the Treasures Bonds.

Ed moved; Paul seconded the Treasurer Bonds remain at \$500,000.00.

**MOTION CARRIED: 4/0** 

#### **UNFINISHED BUSINESS**

Sue moved; Ed seconded that complaints regarding the police and office staff of Upper Yoder Township have no warrant to receive disciplinary action within Upper Yoder Township. ROLL CALL VOTE; Paul-aye, Sue-aye, Ed-aye and Kyle-aye.

**MOTION CARRIED: 4/0** 

#### **POLICE MATTERS:**

Paul moved; Ed seconded to promote Jeff Novotny to Sargent, effective January 7, 2024. MOTION CARRIED: 4/0

Paul moved; Sue seconded to increase the part-time police officers wage to \$1.00 more per hour, effective 1/7/2024. MOTION CARRIED: 4/0

Paul moved; Kyle seconded to purchase five (5) Glock-Model 45, 9mm handguns at \$600.00 each. MOTION CARRIED: 4/0

Kyle moved; Sue seconded to open the contracts for negotiations for the Chief of Police and the Full-Time Police Officers. MOTION CARRIED: 4/0

#### **RESOLUTION 961- ESTABLISHING REAL ESTATE TAX RATE FOR THE YEAR 2024**

Paul moved; Kyle seconded to approve Resolution 961, establishing the Real Estate Tax Rate for the year 2024. MOTION CARRIED 4/0

#### **FIRE POLICE**

Members of the Upper Yoder Township Fire Police were sworn in by Police Chief Blake.

# **ZONING HEARING BOARD - APPOINTMENT**

Ed moved; Sue seconded to reappoint John Knoll, to a 3-year term on the Upper Yoder Township Zoning Hearing Board. MOTION CARRIED: 4/0

#### **PSAT CONVENTION 2024**

Kyle moved; Ed seconded for Alice Hummel, Paul Pioli and Sue Konvolinka to attend the 2024 PSAT's Convention. MOTION CARRIED: 4/0

# **2 YEAR SUPERVISOR TERM**

Ed moved; Kyle seconded; Bob Amistadi be appointed Supervisor to the vacant 2-year term. MOTION CARRIED: 4/0

#### **ADJOURNMENT**

Sue moved; Paul seconded to adjourn the meeting at 7:21pm. MOTION CARRIED: 4/0

Respectfully submitted,

Plice & Hammel

Alice E. Hummel Executive Secretary

# **Resolution #961**

Upper Yoder Township, Cambria County, Pennsylvania

A resolution of the Board of Supervisors, Upper Yoder Township, Cambria County, Pennsylvania, establishing the real estate tax rate for the year 2024.

Be It Resolved that the Board of Supervisors of Upper Yoder Township establish the total real estate tax millage for Upper Yoder Township as follows:

10.000	General Fund Real Estate Tax Levy
0.625	Fire Company Fund Real Estate Tax Levy
0.500	Recreation Fund Real Estate Tax Levy
1.200	Street Lights/Signal Lights Fund Real Estate Tax Levy
0.300	Fire Hydrants Fund Real Estate Tax Levy
12.625	Township Share of Real Estate Tax Millage

Adopted this 2nd day of January, 2024.

alice & Hummel

Attest:

(Seal)

Upper Yoder Township Board of Supervisors

# Resolution #962

Upper Yoder Township, Cambria County, Pennsylvania

A resolution of the Board of Supervisors, Upper Yoder Township, Cambria County, Pennsylvania, to permit and regulate public comment at public meetings.

Any member of the public who wishes to comment at meetings of the Board of Supervisors shall be afforded such right or privilege consistent with the following regulations for the conduct of the meeting and maintenance of order:

- 1. Persons shall note their intent to speak on sign-in sheet prior to meeting commencement.
- 2. Comments may be limited to residents and/or taxpayers of Upper Yoder Township, Cambria County only.
- 3. A resident and/or taxpayer of the Township may request to be placed on the agenda for the public comment period of a regular meeting or special meeting of the Board of Supervisors. Such request must be made directly to the Board Secretary a minimum of three (3) business days prior to the date of the meeting.
- 4. Persons making comment shall state his or her name and address and the specific subject of the comment.
- 5. Comments shall be limited to Agenda items only, unless permitted by the Board of Supervisors.
- 6. Comments which make statements of personal attacks or statements that could be construed as libelous, slanderous, or that defame the character of any Upper Yoder Township elected or appointed official, employee or any member of the public, shall not be permitted.
- 7. Oral comments shall be limited to three (3) minutes, unless extended by the Chairman to allow reasonable opportunity to comment.
- 8. Persons shall abide by the directive of the Chairman with respect to maintenance or order and conduct of the meeting.
- 9. All comments shall be made in a respectful manner without obscenity or threat.
- 10. All comments shall be directed to the presiding officer who may or may not refer them to another Supervisor for comment. The presiding officer may rule out-of-order scandalous, impertinent and redundant comments, or comments for discernible purpose or effect of which is to disrupt the proceedings of the meeting.
- 11. If the presiding officer determines that there is not sufficient time at a meeting for Residents/Taxpayers of the Township to comment, the Supervisor may defer the comment period to the next regular meeting or to a special meeting occurring in advance of the next regular meeting. Except as otherwise precluded by law, such deferral does not preclude the Supervisors from officially deliberating or acting upon matters of concern, official action or deliberation which are or may be before the Supervisors.
- 12. All video recording equipment shall be stationed in the rear of the meeting room or along the wall or other such location so as not to obstruct the view of any audience member.
- 13. Supplementary lighting devices shall not be used.
- 14. Audio and stenographic recording devices shall be operated in the general public seating area and may not be placed on the Supervisors' table without prior consent of the presiding officer of the meeting.
- 15. Those using audio and/or video recording equipment must refrain from moving about the room with the equipment during the meeting.

Adopted	this	$2^{nd}$	day	of January,	2024,	by
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Attest:

(Seal)